What is MyCareersFuture.sg?

A national jobs portal managed by Workforce Singapore, in collaboration with Government Technology Agency for all Singapore Citizens and Permanent Residents.
Creating a Job Posting
Step 1: Access the portal at https://employer.mycareersfuture.sg.
Step 2: Log in with CorpPass.
Step 3: For first-time users, you will need to complete your account details.
Step 4: Within the ‘All Jobs’ page, click on ‘Create Job Posting’.
Step 5: Provide details of the Job Description. To support the SGUnited Jobs initiative, add ‘#SGUnitedJobs’ in the job title.

Example: Finance Manager #SGUnitedJobs
Step 6: Select the relevant skills required.
Step 7: Fill in key information of the job.

- Job Post Duration
- Number of Vacancies
- Job Category (Max & category)
- Search...
- Position Level
- Minimum Years of Experience
- Employment Type
- Minimum Qualification Level
- Select...
- Gross Monthly Salary Range (S$)
- Min
- Max

Government support (Optional)
Select the programme that is applicable for the job post.
Step 8: Insert details of the workplace.
Step 9: Review the job posting before submitting it. An acknowledgment message will be provided upon successful posting.
Managing Applicants and Closing a Job Posting
After receiving and reviewing the applicants, provide a status update for each applicant under the ‘Applicant Listing’ page.
To close a job posting manually before its closing date, click on ‘Close job’ and select the options accordingly.
Thank you.

For further assistance, please feel free to reach us at SGUnitedJobs@wsg.gov.sg or 6883 5885.